

# Quick Reference – Turnitin

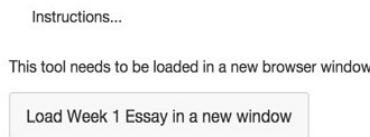
## How does a student submit a TII assignment?

This document will explain how a student would submit an assignment that has Turnitin (TII) enabled.

### Upload a TII assignment

Locate the assignment link in the appropriate module or under Assignments in your Canvas course. Click on the title to open the assignment.

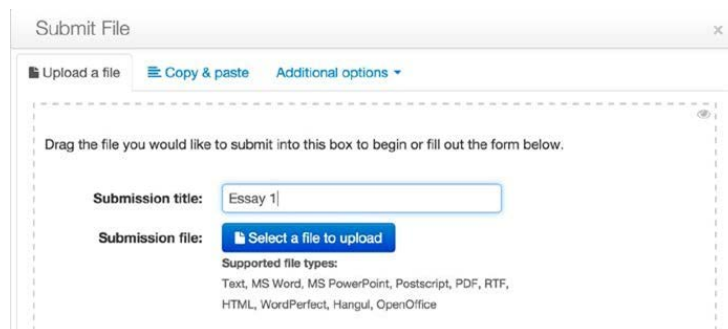
Scroll down through the assignment instructions and click the button at the bottom of the instructions that says “Load *Assignment Name* in a new window.”



You will be re-directed to the Assignment Dashboard tab in the Turnitin website. On the right, you will see an upload icon. Click on this icon to submit your file.



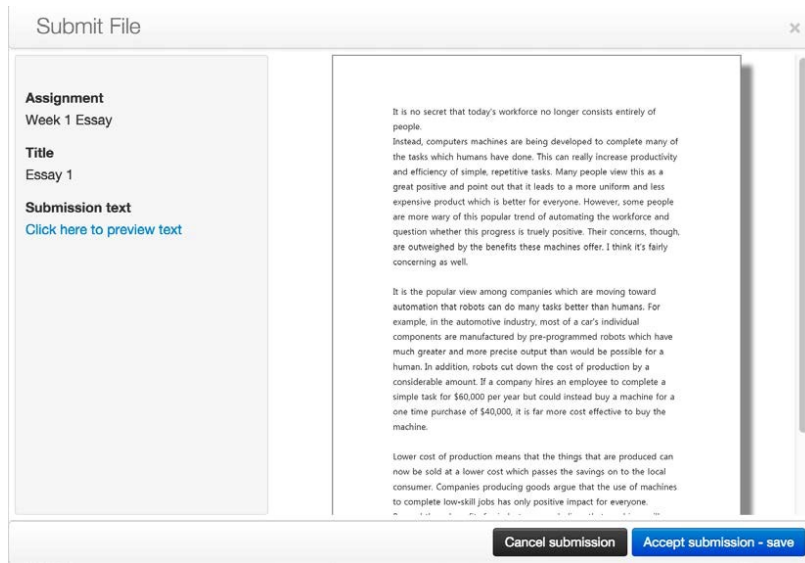
In the Submit File window, enter a submission title in the text box. If left blank, the file will be named “untitled”. Click on **Select a file to upload** and browse for the file to be submitted.



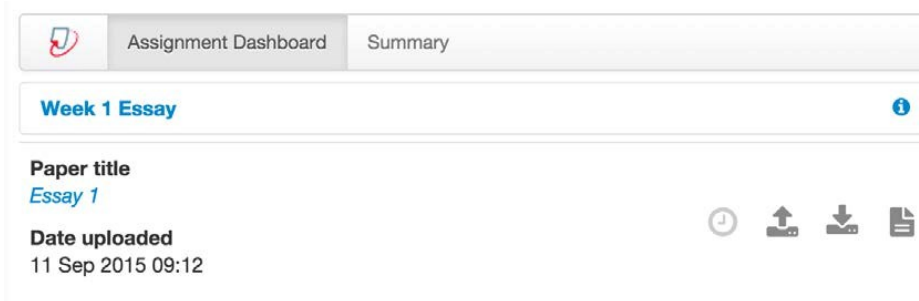
A progress bar will show as the file uploads.

When the file is uploaded, a screen will briefly appear noting that the submission was ‘received, validated, and complete’.

A preview of the uploaded file will then appear. Select **Accept Submission save** for the submission to be completed.



A confirmation screen will appear. Click the 'X' in the upper-right corner to close it.



## Tips

To generate an originality report, you must submit one of the following document types:

.doc/.docx, .odt, wpd, .ps/.eps, HTML, .hwp, .rtf, .txt, GoogleDocs, .pdf, .pptx/.ppt/.ppsx/.pps, .xls/.xlsx

Files must be less than 40 mb, a minimum of 25 words, and less than 400 pages.