

**ECAMPUS TRANSFER COURSE EQUIVALENCY PETITION
COLLEGE OF PUBLIC HEALTH & HUMAN SCIENCES**

Procedures:

1. Complete all fields below.
2. Prepare supplemental documentation for the department offering the OSU course you believe is equivalent to your transfer course. The supplemental documentation should consist of this form, syllabus and/or course description from course catalogue, and anything you feel would be helpful in reviewing your request.
3. Send or email packet to:

Brandi Hall
College of Public Health & Human Sciences
116 Milam Hall
Corvallis, OR 97331
Brandi.hall@oregonstate.edu
4. The packet will be reviewed by the department chair and head advisor/ or HDFS Ecampus Coordinator recommendation. The review process may take up to 2 weeks. You will be notified via e-mail to your ONID account when the evaluation is completed.

Name _____ Student # _____ Date _____

Major HDFS Option # General Catalog Year _____ Class Standing _____

Current Address _____ City/State/Zip _____

Telephone # _____

CLEARLY STATE YOUR REQUEST:

EXPLAIN WHY THIS REQUEST SHOULD BE GRANTED:

Advisor or Faculty Recommendation: _____

Signature Date

Co-Director Recommendation: _____

Signature Date

Undergraduate Head Advisor Recommendation: _____

Signature Date

Final Decision: Approved _____ Denied _____