

Crosslisted and Combined Courses

Instructors often have multiple sections showing in Canvas: ABC_499_400_F2017, ABC_499_X400_F2017, or ABC_599_C400_F2016, for example. Not sure which section to edit and publish? This guide will help you understand which section to use, and why.

Crosslisted Courses (X400)

Crosslisted sections exist when students have two or more different options to register for a course taught in the same "space". For example, if a course is taught with two different subject designators (WGSS 542 400 and GRAD 542 400), but all students, regardless of whether they registered for WGSS or GRAD, interact in the same online section (GRAD 542 X400).

Crosslist Information

WGSS_542_400_S2016 >>> crosslisted >>> GRAD_542_X400_S2016
GRAD_542_400_S2016

This can also happen with courses that are both upper division undergraduate and graduate (CROP 460 400 and CROP 560 400), but students will be taught in the same Canvas section (CROP 560 X400).

Which section to publish?

All students will be enrolled in the X400 section, so if you want students from the different sections to interact and you'd like only one course site to manage and one gradebook, use the X400 section. All of your Ecampus students for that course will have access to two Canvas sites; the one listing the section they enrolled in, and the crosslisted section (X400).

How do I get crosslisting?

Your department scheduler can request a course be crosslisted through Ecampus Scheduling or the Office of the Registrar.

Where can I confirm my course is crosslisted?

Click on the "CrossListed?" tab on the left course menu. If you do not see it, skip to the "'CrossListed?' Tool" section below.

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Assistants

CrossListed?

Student Services



Combined Courses (C400)

Combined course sites are created automatically in Banner when an instructor or group of instructors is teaching multiple sections of a class with the same course number. Often, departments will open multiple sections of a course, so students may enroll in KIN 475 400 or KIN 475 401, for example, but the instructor has the option to teach in one section, KIN 475 C400.

Combined Information

KIN_475_401_F2016
KIN_475_400_F2016 >>> combined >>> KIN_475_C400_F2016

In order for the combined site to be created, all sections for that given course must have the following attributes:

- Same instructor(s)
- Same subject (e.g. HDFS, CHE, or ENG)
- Same course numbers (e.g., 221, 449, 599)
- Different sections

All of your Ecampus students for that course will have access to two Canvas sites; the one listing the section they enrolled in, and the combined section (C400).

Combined on-campus and online course (C001)

Should you be teaching both the on-campus and online section of the course, you might find a C001 (or C002 etc.) section. This means Banner has automatically creating a combined section between your online and on-campus course. There are a few reasons why instructors are strongly discouraged from using the C001 if it also combines with Ecampus sections.

1. Ecampus students (section 400) and on-campus students (001) pay different fees for access to different support services, e.g. NetTutor vs on-campus tutoring
2. The course calendar will be different for Ecampus student, who submit materials throughout the week, whereas on-campus students' due dates are determined by scheduled meeting times
 - a. Grading scheme may be different; Ecampus students often have graded discussions, whereas on-campus students may simply have participation points, if any grade assigned for discussion
3. Synchronous vs asynchronous courses are necessarily designed substantially different, while still meeting the same learning outcomes



If you have any questions regarding this policy, please contact Shannon Riggs, director of Course Development and Training at Ecampus. If you'd have two online sections combining with one on-campus section, or vice-a-versa, please contact Ecampus Scheduling.

Which section to publish?

All students will be enrolled in the C400 section, so if you want students to interact all students in one section, use the C400 section. If you'd like to keep discussions and gradebooks small, use each individual section.

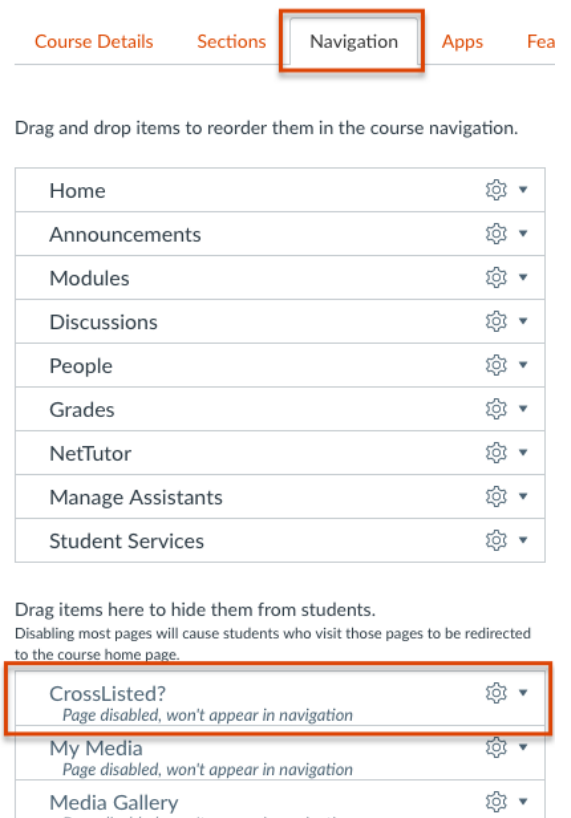
Where can I see which sections are combined?

Select "**CrossListed?**" from within the course menu. If you do not see it, enable the CrossListed? Tool" as below.

CrossListed? Tool

The CrossListed? tool was created to help you determine if your course was crosslisted or combined, and with which sections. If you do not see "CrossListed?" in the course menu, you will need to enable it. To do so, follow these steps:

1. Select **Settings** from the course menu.
2. Select the **Navigation** tab.
3. On the **Navigation** page, you will see two groups of items - one at the top of the page, and another at the bottom of the page.
 - The top group is a collection of items that are available to you and your students in the course.
 - The bottom group is a collection of items that are not available to your students in the course.
4. In the bottom group, locate the item titled **CrossListed?**. Click the gear icon and select **Enable**.
5. Click on the **Save** button to save your changes.



The screenshot shows the Canvas course navigation interface. At the top, there are tabs for 'Course Details', 'Sections', 'Navigation' (which is highlighted with a red box), 'Apps', and 'Fea'. Below the tabs, there is a heading 'Drag and drop items to reorder them in the course navigation.' followed by a list of items: Home, Announcements, Modules, Discussions, People, Grades, NetTutor, Manage Assistants, and Student Services. Each item has a gear icon and a dropdown arrow. Below this list, there is another heading 'Drag items here to hide them from students.' followed by a list of items: CrossListed? (highlighted with a red box), My Media, and Media Gallery. Each item in this second list has a gear icon and a dropdown arrow. The 'CrossListed?' item has a subtext 'Page disabled, won't appear in navigation'.

Support

Canvas offers 24/7 support via phone or chat. Access Help within the Canvas course menu to receive immediate assistance or contact EcampusFacultySupport@oregonstate.edu.

Additional tutorials about Canvas can be found at <http://learn.oregonstate.edu>.

