

# Quick Reference – Moderate Quiz

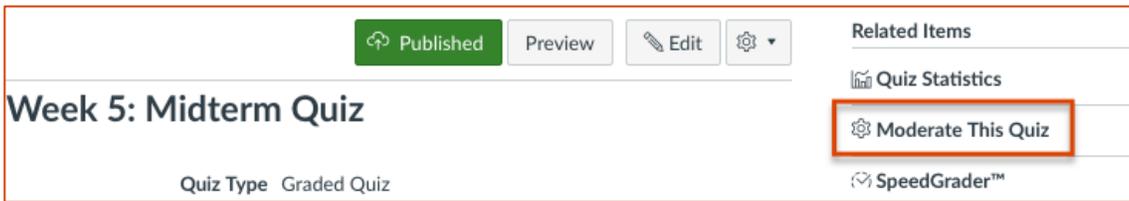
Use the “Moderate Quiz” feature to allow for student extensions (exceptions). The types of extensions that may be given to an individual student include:

- Giving a student an additional attempt
- Allowing a student to take a Quiz before the Available From date
- Allowing a student to take a Quiz after the Available Until date
- Allowing a student to have Extra Time on a Quiz

## Select Student(s) and Add Extension(s)

### Access Moderate Quiz

Click on the Title of a Quiz to see the option to “Moderate this Quiz”



Published Preview Edit Settings

**Week 5: Midterm Quiz**

Quiz Type Graded Quiz

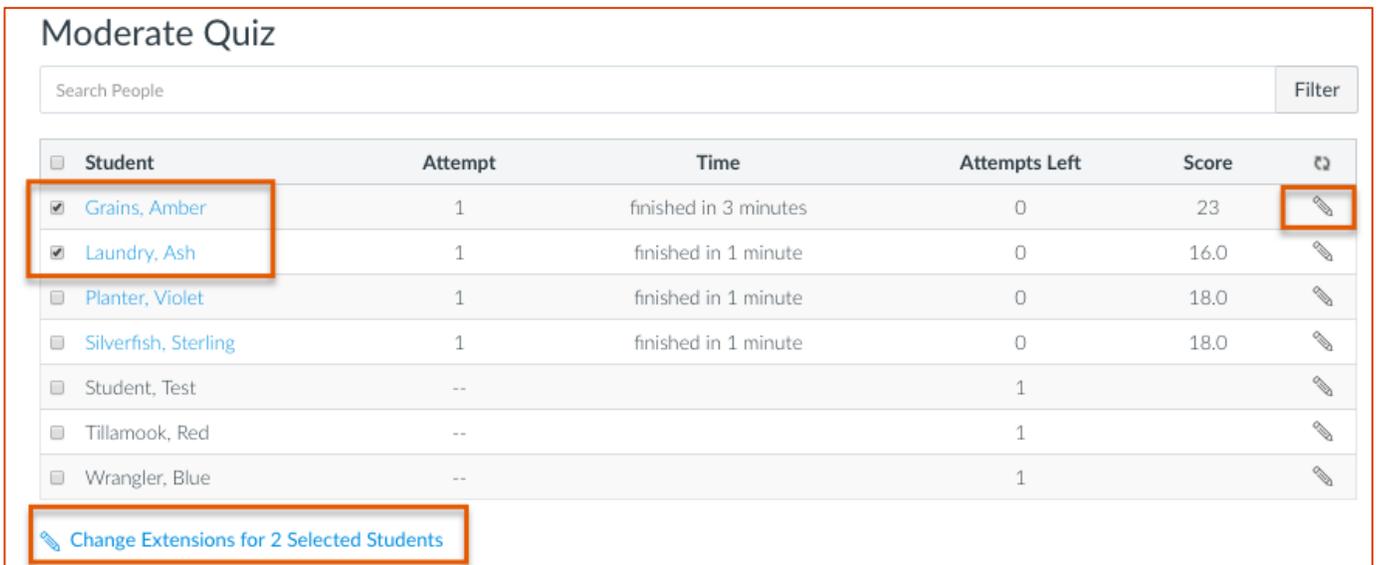
Related Items

- Quiz Statistics
- Moderate This Quiz**
- SpeedGrader™

### Select one or more students

From within the Moderate This Quiz option, edit and create an extension for a single student or multiple students

- Click on the Edit pencil to add an Extension for one student or
- Checkmark to the left of multiple students and select “Change Extensions”



**Moderate Quiz**

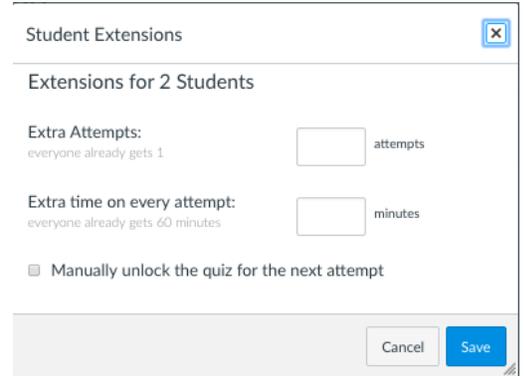
Search People Filter

<input type="checkbox"/>	Student	Attempt	Time	Attempts Left	Score	
<input checked="" type="checkbox"/>	Grains, Amber	1	finished in 3 minutes	0	23	
<input checked="" type="checkbox"/>	Laundry, Ash	1	finished in 1 minute	0	16.0	
<input type="checkbox"/>	Planter, Violet	1	finished in 1 minute	0	18.0	
<input type="checkbox"/>	Silverfish, Sterling	1	finished in 1 minute	0	18.0	
<input type="checkbox"/>	Student, Test	--		1		
<input type="checkbox"/>	Tillamook, Red	--		1		
<input type="checkbox"/>	Wrangler, Blue	--		1		

Change Extensions for 2 Selected Students

## Add one or more extensions

- **Extra Attempts** – if the student has already taken the Quiz, allow for an extra attempt by entering 1 or more.
- **Extra Time** - If the student needs extra time on a Quiz (ex. the Time Limit is 45 and they need 90 minutes), then enter the “extra time” needed for the student.
- **Unlock:** If the Available From date has not yet been reached and the student is taking the Quiz early, checkmark the box to “Manually unlock the quiz for the next attempt”. If the Available Until date has passed and the student is taking the Quiz late, checkmark the box to “Manually unlock the quiz for the next attempt”.  
**Note:** Manually unlocking the quiz means that there is no end date for the Quiz for the selected student.



Student Extensions

Extensions for 2 Students

Extra Attempts: everyone already gets 1  attempts

Extra time on every attempt: everyone already gets 60 minutes  minutes

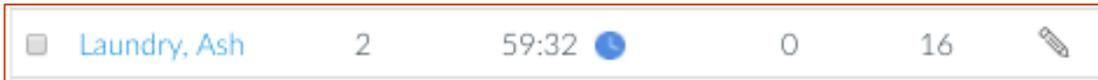
Manually unlock the quiz for the next attempt

Cancel Save

## Add an Extension while a quiz is in progress

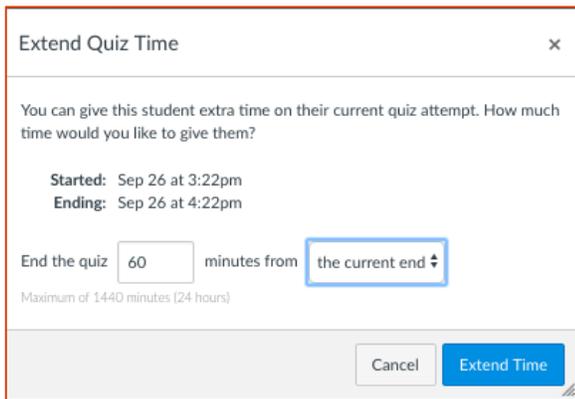
Within Moderate Quiz you may also notice that a quiz is in progress when you see a running clock under the Time column for a student. If there is a need to adjust a Quiz while it is in progress:

- Click on the Clock icon



Laundry, Ash 2 59:32  0 16 

- Add a specific time for the Quiz to end for the student



Extend Quiz Time

You can give this student extra time on their current quiz attempt. How much time would you like to give them?

Started: Sep 26 at 3:22pm  
Ending: Sep 26 at 4:22pm

End the quiz  minutes from

Maximum of 1440 minutes (24 hours)

Cancel Extend Time

- To give students different availability and due dates, we recommend using the Differentiated Assignments feature.

## Support

Canvas offers 24/7 support via phone or chat. Access Help within the Canvas course menu to receive immediate assistance or contact [EcampusFacultySupport@oregonstate.edu](mailto:EcampusFacultySupport@oregonstate.edu).

Additional tutorials about Canvas can be found at <http://learn.oregonstate.edu>.

