**Advisor request template**

Dear (Mr., Mrs., Dr., or Ms.),

My name is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and I am interested in pursuing a Master of Natural Resources (MNR) degree with an emphasis in (insert desired emphasis here) beginning (Term/Year).

I am contacting you to request that you serve as my faculty advisor so that I may be considered for admissions. Your research on \_\_\_\_\_\_\_\_\_\_\_, aligns with my interest in \_\_\_\_\_\_\_\_\_\_\_.

I have attached my CV, transcripts, and writing sample. I have also attached the MNR advising guide that provides detailed information for faculty advisors including guiding the MNR capstone project.

I have reviewed your (website/papers/students’ work, etc.) and feel that I would be a good addition to your advising group because of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. The MNR degree is largely course-based and on-line, but I would like to interact with you and your other students as much as possible.

The time commitment for MNR student advising varies, with most effort required in the first year, and for review and evaluation of the final capstone project. I will be required to present my project to a committee that includes you and two other faculty at a final defense.

For my capstone project I would like to focus on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. This is an important issue because \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Some possible products include \_\_\_\_\_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_\_\_. I think you can help me because of your expertise in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Please feel free to contact the Forest Ecosystems and Society online degree coordinator Juliet Sutton (juliet.sutton@oregonstate.edu) with questions about the program.

Thank you for your consideration, and I look forward to hearing back from you through (insert preferred way of contact) or (secondary way of contact).

Sincerely,

Your Name

Phone:

Email: